

**TOWN OF CANTON BOARD  
REGULAR MEETING  
PUBLIC HEARING  
2018 BUDGET**

Wednesday November 8th 2017

4:30 pm

Minutes

Present: Supervisor David T. Button, Council members Paul Backus, James Smith, Bob Washo and Phil LaMarche

Also in Attendance: Attorney Charles Nash, Town Clerk/Tax Collector Lisa Hammond, Historian Linda Casserly, Recreation Director Caitlin Boreyko, Highway Superintendant Terry Billings, Deputy Highway Supervisor Steven Smith, Klaus Proem, Toby Irvén, Charles Rouse, Carol Pynchon, Mary Ann Ashley, Joe Lightfoot, Dan & Lynn Soulia, Deputy Town Clerk Danielle Gollinger, Tim Danehy, Ed Petty, Adam Atkinson, Mike Morgan and Katie Murphy

Absent: Assessor Steve Teele, and Community Developer Leigh Rodriguez

4:30 PM Supervisor Button opened the Town Board Meeting

Additions to minutes: Executive session – Highway personnel

1. **Approval of minutes of Previous Meeting(s):** The minutes of September 13<sup>th</sup>, 2017 Special Meeting and September 13<sup>th</sup>, 2017 and October 11<sup>th</sup>, 2017 Regular board meetings were approved. October 30<sup>th</sup>, 2017 meeting minutes were tabled to December 13<sup>th</sup> 2017 meeting

Motion to approve minutes of September 13<sup>th</sup>, Regular and Special Board meeting minutes and also October 11<sup>th</sup> Regular meeting minutes

Motion: Jim Smith

Seconded: Phil LaMarche

Vote: unanimous

Minutes of October 30<sup>th</sup> 2017 special meeting were tabled to December 13<sup>th</sup> regular board meeting

2. **Audit Committee:** The following bills for Abstract #11-2017 were approved for payment:

General "A".....	\$3,244.21
Town Outside "B".....	\$1,236.98
Special Lighting "SL" .....	\$302.31 plus Station Bonding \$35,081.00
Joint Activity "SM".....	\$1,220.07
Highway "DA".....	\$12,132.11
Highway "DB".....	\$24,420.75

### Committee approval

Councilman Paul Backus questioned the receipt process on the purchase of stamps. Deputy Clerk Gollinger stated that the employee upon receiving a check for the post office will purchase the stamps and then attach the receipt to the approved voucher.

3. Director of Economic Development/Community Director: Leigh Rodriguez's written report was submitted and approved:

Motion: Bob Washo      Seconded: Phil LaMarche      Vote: unanimous

Councilman Jim Smith reminded the board members of the stake holders meeting that will be held on November 16<sup>th</sup> at the BOCES building for the comprehensive plan. Smith encouraged all members to attend from 6:30 to 8:30 p.m.

4. Assessor: Steve Teele's written report was submitted and approved:

Motion: Jim Smith      Seconded: Bob Washo      Vote: unanimous

5. Historian: Linda Casserly's written report was submitted and approved:

Motion: Bob Washo      Seconded: Paul Backus      Vote: unanimous

Casserly stated that the calendars are coming along and are on schedule. The front and back page of the calendar were handed out to the board members to review. Casserly will be producing 200 copies for sale.

6. Code Enforcement Officer: written report was not submitted and approved:

7. Recreation Director: Caitlin Boreyko's written report was submitted and approved:

Motion: Phil LaMarche      Seconded: Jim Smith      Vote: unanimous

Director Boreyko added that the new T.V. screen at the pavilion is being used as a welcome device. Boreyko is looking forward to bringing the pavilion up to date on technology.

8. Highway Superintendent: Terry Billing's written report was submitted and approved:

Motion: Paul Backus      Seconded: Jim Smith      Vote: unanimous

9. Town Supervisor: David Button's written report was not submitted and approved:

Supervisor Button stated that the bank statements are not in yet so therefore he has no report. Button congratulated the newly elected candidates on their victory

10. Town Clerk: Lisa Hammond's written report was submitted and approved:

Motion: Jim Smith                      Seconded: Paul Backus                      Vote: unanimous

11. Tax Collector: None

12. Legislators: Joe Lightfoot was present and gave the board members a overview of the highlights at the last St. Lawrence County Board meeting.

13. Justice Court: Justice Court written reports were submitted and approved:

Judge Rosemary Philips \$5,406.00      Judge Christopher Curley \$24,311.50

Motion: Phil LaMarche                      Seconded: Paul Backus                      Vote: unanimous

14. Committee Reports:

15. NEW BUSINESS:

Ed Petty was present and shared photos and concerns about his neighbor's property next door to his. Petty's property address is 6417 US HWY 11 Canton. Petty stated that the next door property is being over run with old cars and trucks, with oil and other debris. Petty requested that the board of Canton and the Canton Code Enforcement Officer issue a citation to the neighbor.

a. Authorize Vacation Pay – Code Enforcement

Discussion was held on the request of the Code Enforcement Officers vacation pay as a result of his resignation. The request is for 193 hours of unused vacation time, at a rate of \$22.33 an hour. Supervisor David Button suggested that the board members read the employee policy manual before making a decision. Supervisor Button will send the board members the portion of the manual for their review and let the Code Enforcement Officer know this matter was tabled. Button will also take a look at the previous Code Enforcement Officers exit pay.

b. Review/Authorize purchase of new truck:

Only one bid was received

Motion to allow Highway Superintendant Terry Billings to purchase a 2019 Western Star Model SF4700 Cab Chassis at a Price of \$115,630.00 from Tracy Road Equipment as of November 17<sup>th</sup>, 2017 once confirmed by Town Attorney Charles Nash that the bid is complete and proper.



Motion: Jim Smith                      Seconded: Bob Washo                      Vote: unanimous

5:29 P.M. Adjourn Regular Board Meeting

Motion: Jim Smith                      Seconded: Paul Backus                      Vote: unanimous

5:30 P.M. Supervisor David Button opened Public Hearing on 2018 purposed budget.

Supervisor Button provided copies of the purposed 2018 Budget calling for an increase in the tax rate to \$2.60 per 1,000.00 – a 5% increase over this year's rate. The purposed budget also calls for a 1.5% pay increase for employees, with the recreation department receiving a 2% increase.

Discussion was held. Questions and answers were taken and received on the increase to the Supervisors Office going forward in the 2018 Budget. A request was made to have the budget put into a PDF file to make it easier to read.

Supervisor Button was asked if Denice Button was being paid and he stated that she is still doing work for the Town but does not expect to be paid unless the board finds it in the kindness of the heart to pay Denice. Supervisor Button was asked if there is a fee for the for the State Auditors to be here in the Town of Canton and Button replied there is no fee.

5:58 P.M. Public Hearing closed

Motion: Bob Washo                      Seconded: Paul Backus                      Vote: unanimous

5:59 P.M. Re-opened Regular Town Board meeting

c. Adopt 2018 Budget:

Approval to adopt 2018 Budget as presented and set the tax rate at \$2.60 a thousand for the general fund.

Motion: Jim Smith                      Seconded: Bob Washo                      Vote: unanimous

Roll call:	Councilman Phil LaMarche	yes
	Councilman Bob Washo	yes
	Councilman Paul Backus	yes
	Councilman Jim Smith	yes
	Supervisor David Button	yes

d. Executive Session – Personnel Code Enforcement Officer

6:02 p.m. went in to executive session

Motion: Phil LaMarche                      Seconded: Jim Smith                      Vote: unanimous

6:06 p.m. came out of executive session

6:07 p.m. re-opened regular meeting

Motion: Jim Smith

Seconded: Phil LaMarche

Vote: unanimous

6:07 p.m. meeting adjourned

Motion: Jim Smith

Seconded: Bob Washo

Vote: unanimous

Respectfully Submitted,

A handwritten signature in cursive script, appearing to read "Lisa A. Hammond".

Lisa A. Hammond  
Canton Town Clerk